



# Club Rules

## Shannon Rugby Football Club

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## **PART 1. OBJECTIVES**

- 1.1. The Club shall be called '**SHANNON RUGBY FOOTBALL CLUB**'.
- 1.2. The aim of the Club is to promote, foster and develop the game of Rugby Football.
- 1.3. The colours of the Club shall be Black and Blue and members shall play in complete Club colours.

## **PART 2. EXECUTIVE COMMITTEE**

- 2.1. The Club shall be managed by an Executive Committee, which shall conduct all business and affairs of the Club, except the making of Club Rules.
- 2.2. The Executive Committee shall consist of a President, Vice-President, Junior Vice-President, Chairman, Honorary Secretary, Honorary Assistant Secretary, Honorary Treasurer, Honorary Assistant Treasurer, Executive Officer and PRO.
- 2.3. The respective Chairmen of Football, Field, Under-Age, Finance and Development Sub-Committees, and Munster Branch Delegate, will be selected by the incoming Executive Committee for the current season and shall become members of the Executive Committee.
- 2.4. The Executive Committee shall meet at least once monthly, during the playing season, and as appropriate thereafter. Six members shall form a quorum. The Chairman, or in his/her absence the acting Chairman, shall have a Casting Vote, if applicable.
- 2.5. All members of the Executive Committee shall retire annually but shall be eligible for re-election. The outgoing President shall be an ex-officio member of the Executive Committee in the year following his/her year in office.
- 2.6. In the event of a member of any Committee/Sub-Committee failing to attend any three consecutive meetings of such Committee/Sub-Committee without a reasonable excuse, the Executive Committee shall have the power to declare a vacancy.
- 2.7. The Executive Committee shall have the power to co-opt a Club member to fill any vacancy occurring on any Committee/Sub-Committee.
- 2.8. Nominations for the Executive Committee and Sub-Committees, proposed and seconded by Club members, shall be submitted to the Honorary Secretary, in writing, fourteen days prior to the Annual General Meeting of the Club.



### **PART 3. TRUSTEES**

- 3.1. The assets and property of the Club shall be vested in four (4) trustees, who shall be Messrs: A. O'Driscoll, R. McConkey, Jack Keane and Brian O'Brien. Each trustee shall hold office for life or until he/she resigns. On the death or resignation of a trustee the vacancy will be filled at the next Annual General Meeting.
- 3.2. Trustees shall at all times be subject to the guidance of the members in dealing with the property of the Club. No asset valued at over €50,000 (index linked to 2004 value) shall be acquired or disposed of unless approved by the members at a General Meeting.
- 3.3. Nothing in this rule shall preclude the trustees from allowing any monies which shall come into the hands of the Executive Committee to be retained by it for the purpose of the Club.
- 3.4. No personal liability shall attach to any trustee or trustees, except to the extent of such property of the Club as shall actually be received by him/her or them.
- 3.5. The trustees shall ensure that the Executive Committee acts at all times in the best interests of the Club.

### **PART 4. MEMBERSHIP**

- 4.1. The Executive Committee shall determine the categories of membership, conditions of membership and levels of subscription for each coming season.
- 4.2. The Executive Committee reserves the right to approve for membership, to refuse membership to or to terminate membership of any member or applicant for membership, at any time.
- 4.3. Anyone wishing to join the Club must be proposed and seconded by members of the Executive Committee, which shall proceed to vote on the proposal (one dissent in five to exclude).
- 4.4. The annual subscription shall be due, in advance, on the 1<sup>st</sup> Day of June in each year. A member whose subscription remains unpaid on the 31<sup>st</sup> Day of March in the current season will not be entitled to:
  - 4.4.1. Vote at a general meeting
  - 4.4.2. Be eligible to go forward for a position on any committee of the Club
  - 4.4.3. Propose, second or support a member for any position in the Club
- 4.5. Such member will, however, be entitled to pay his/her subscription up to and including the 31<sup>st</sup> Day of May in the same season.



- 4.6. Any member who infringes on any Club Rule, or conducts himself/herself in such manner that, in the opinion of the Executive Committee, is derogatory to the Club, or who, as a player, official or spectator, offends against the Bye-Laws of the IRFU or against the Laws of the Game or who brings the Club into disrepute shall be subject to disciplinary action, including suspension or dismissal from the Club, should the Executive Committee so decide, subject to procedures as laid down in Rule 4.7.
- 4.7. In the event of an alleged incident occurring as described in Rule 4.6., a complaint should be made to the Honorary Club Secretary, in writing, no later than 15 working days from the date of the alleged incident occurring. The Executive Committee will, within 7 days of receiving such a complaint, instigate an investigation, by which time the respondent should have been made aware of the complaint. This Investigation/Disciplinary Hearing should begin within a reasonable timeframe but no later than 4 weeks after the investigation has been instigated by the Executive Committee and both the Complainant and the Respondent should be informed of the hearing date. All parties have the right to appeal the findings of the Investigation/Disciplinary Hearing. Notice of Appeal must be made, in writing, to the Honorary Club Secretary, within 24 hours of being so notified, also in writing. The Executive Committee shall appoint an Appeals Committee and any decision of this Appeals Committee will be binding on all parties.

## **PART 5.     GENERAL MEETINGS**

- 5.1. The Honorary Secretary shall convene an Extraordinary General Meeting at any time within 14 days of receiving a written request to that effect signed by a minimum of 50 members.
- 5.2. All members over eighteen years of age, on the date of the Meeting, shall be eligible to vote at General Meetings, subject to the Conditions of Membership laid down in these Rules.
- 5.3. A quorum for a General Meeting shall be formed by thirty eligible voting members being present.
- 5.4. The Chairman or, in exceptional circumstances, a member of the Executive Committee nominated by the Executive Committee, shall chair all General Meetings and shall have a Casting Vote, if applicable.
- 5.5. No Club Rule shall be rescinded or amended without the consent of two thirds of those members present and eligible to vote at a General Meeting.
- 5.6. Notice of rescindment or amendment of any of these Rules or any proposal touching the general management of the Club shall be submitted to the Honorary Secretary duly proposed and seconded by members, in writing, not later than fourteen days before the General Meeting at which such rescindment, amendment or proposal is intended to be brought forward.
- 5.7. Where a notice of motion is passed, by a requisite majority (two thirds), at a General Meeting, it shall take effect immediately.



- 5.8. Where changes to the Club Rules are necessary as a result of Government Legislation then the Executive Committee shall incorporate such changes into the Club Rules without the necessity of having a General Meeting. Any such Rule change will be notified to members at the next General Meeting.

## **PART 6. ANNUAL ACCOUNTS**

- 6.1. The Honorary Treasure shall keep the accounts of the Club and shall make up the annual statement of accounts and balance sheet of the Club to the 31<sup>st</sup> of March in each year.
- 6.2. The Honorary Treasurer shall present the completed Club Accounts to the Executive Committee for approval, prior to the Annual General Meeting.

## **PART 7. CLUB LICENCE**

- 7.1. In order that a Club may be eligible to be registered under the Registration of Clubs Act, 1904 to 1999, the rules of the Club shall (in addition to the matters mentioned in section 4 of the Registration of Clubs (Ireland) Act, 1904) provide that, subject to the exceptions specified in subsections 2 and 3 of this section (of the S.I.), no excisable liquor shall be supplied for consumption on the Club premises to any person (other than a member of the Club lodging in the Club premises) or be consumed on those premises by any person (other than such a member)
- 7.1.1. At any time on Christmas Day or Good Friday, or
- 7.1.2. On any other day, outside the hours specified in respect of that day in section 2 (1b) (of the S.I.), (as substituted by section 3 of the Intoxicating Liquor Act, 2000) of this Act.
- 7.2. Nothing in the Registration of Clubs Acts, 1904 to 1999, or contained, by virtue only of the operation of subsection (1) (of the S.I.) of this section, in the rules of a Club registered under those Acts shall operate to prohibit the supplying for consumption on the Club premises of excisable liquor to any person or the consumption of excisable liquor on those premises by any person
- 7.2.1. On Christmas Day, between 12.00 midday and 10.00 pm, or
- 7.2.2. On any other day, for one hour after the expiration of any period in respect of that day during which it is lawful for the Club, by virtue of sub section (1b) (of the S.I.), to supply any excisable liquor for consumption on the Club premises,

If in each case the excisable liquor is;

- (1) Ordered by or on behalf of that person at the same time as a substantial meal is so ordered, and
- (2) Consumed by that person during the meal or after the meal has ended.



- 7.3. No excisable liquor shall be sold or supplied for consumption outside the premises of the Club except to members of the Club and then only during the hours in which the supply of liquor for consumption on Club premises is permitted. No person under the age of 18 years shall be supplied with excisable liquor.

## **PART 8. GENERAL**

- 8.1. Every member of the Club is bound by these Club Rules, a copy of which is available, on request, from the Honorary Secretary.